

6. After the New Business Intake Form is completed, GT's conflicts department performs a database search for possible conflicts. .

7. Once approved for opening, a new client-matter is assigned a unique client-matter number. Time and expenses are billed to the client-matter number; invoices reference the particular client-matter number; and payments received are matched against the invoices.

Further Affiant Sayeth Not.

Cheryl Edlin

SUBSCRIBED AND SWORN TO BEFORE ME
this 1st day of AUGUST 2008.

Chad Chernet
NOTARY PUBLIC

